

Maharashtra University of Health Sciences, Nashik Nursing Faculty

Name of the College: Shree Saraswati College of Nursing, Tondavali.

Total Non-Teaching Staff required for Nursing College

No		Required	Existing	Deficient
Administrative Staff -				
1	Administrative Officer	1	1	-
2	Office Superintendent	1	1	-
3	PA to Principal	1	1	-
4	Accountant/Cashier	1	1	-
5	Senior Clerk	2	2	-
6	Junior Clerk	2	2	-
7	Driver	3	3	-
8	Store Keeper	1	1	-
9	Asst. Store Keeper	1	1	-
10	Classroom attendants	2	2	-
11	Sanitary staff	As per the physical space	1	-
12	Security Staff	As per the requirement	1	-
13	Peons/Office attendants	4	4	-
Library -				
1	Librarian	1	1	-
2	Asst. Librarian	1	1	-
3	Library Attendants	2	2	-
Hostel -				
1	Wardens	2 (Female))	2	-
2	Cooks, Bearers, Sanitary Staff	As per the requirement	2	-
3	Ayas /Peons	As per the requirement	3	-
4	Gardeners & Dhobi	Depends on structural facilities (desirable)	-	-

Req. - As per M.S.R. Ext. - Existing Def. - Deficiency



[Signature]
Dean/ Principal Stamp & Signature
Principal

Shree Saraswati College of Nursing (B. Sc.)
400, Tondavali, Tal. Kankavli, Dist. Sindhudurg



Sindhudurg Education Society's

SHREE SARASWATI COLLEGE OF NURSING TONDAVALI

Non-Teaching Staff

SR.NO	NAME	POSITION	DATE OF APPOINTMENT	QUALIFICATION
1	Mrs.Teashree Sawant	Administrative Officer	01-10-2022	Diploma HR/Diploma Commercial Sciences
2	Mrs. Supriya Bhosale	Office Superintendent	01-06-2022	BA & Diploma Computer Engineer
3	Mr. uttam Sawant	PA to Principal	01-03-2017	HSC
4	Ms. Dikshita Kandar	Accountant/ Cashier	16-03-2022	B.Com
5	Mr. Vaibhav Malavade Ms.Pranali Lad	Senior Clerk Senior Clerk	05-08-2017 21-01-2021	M.Com BCA
6	Ms.Madhuri Morye Mr.Manoj Margaj	Junior Clerk Junior Clerk	01-04-2023 18-07-2024	B.Com B.Com
7	Mr. Dyaneshwar Gawas Mr.Omkar Parab Mr.Saddam Batwale	Driver Driver Driver	01-08-2015 04-01-2023 01-08-2023	HSC HSC ITI
8	Mr.Sameer Lad	Store Keeper	10-04-2023	SSC
9	Mrs. Asha Rane	Asst.Store Keeper	01-06-2022	SSC
10	Mr.Suresh Shiravdekar Mrs.Shilpa Kadam	Classroom attendants Classroom attendants	01-07-2021 01-02-2024	SSC SSC
11	Mr.Deepak Rane	Security Staff	01-06-2022	SSC
12	Mr.Milind Sawant Mr. Lau Kadam Mr.Rakesh Walave Mr.Deepraj Manchekar	Peons/ Office attendants Peons/Office Attendants Peons/Office Attendants Peons/Office Attendants	01-03-2017 01-06-2022 05-02-2021 01-07-2024	HSC SSC HSC HSC
Library-				
13	Mr. Pankaj Jadhav	Librarian	01-01-2021	M. Lib
14	Ms. Mayuri Morye	Asst. Librarian	06-02-2023	B.Com
15	Mr.Rakesh Kadam Mrs.Pallavi Sawant	Library Attendance Library Attendance	01-06-2022 01-06-2022	SSC SSC
Hosel-				
16	Ms. Saraswati Waghmare Mrs. Sakshi Patil	Wardens Wardens	05-09-2024 01-04-2017	SSC HSC
Mess-				
17	Mr. Sandip Patil	cooks	01-04-2015	HSC
18	Mr. Sameer Pujare	Asst Cook	02-05-2023	HSC
19	Mr. Pravin Hirekar	Asst Cook	02-05-2023	HSC
20	Ms. Manisha Isvalkar	Mess Attendent	02-05-2023	SSC
21	Ms. Vaishnavi Kadam	Mess Attendent	02-05-2023	SSC

[Signature]
Principal

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A/c.-Tondavali, Tal. Kankavli, Dist. Sindhudurg